



# Shavington Academy

*'Together we enjoy, aspire, create & achieve'*

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**Headteacher:** Mrs E J Casewell B.A (Hons), N.P.Q.H.

Dear Parent/Carer,

We warmly welcome you and your child to the Shavington family. Thank you for your application and for choosing us for the next part of their educational journey. We are delighted that you and your child share the ethos and values of education that we do. Mrs Casewell and all of the staff here at Shavington are excited to welcome your child in September.

I wanted to write to you to introduce myself. My name is Miss Hughes and I am the Transition Coordinator and Pastoral Leader for Year 7 at Shavington Academy. My role is to support pupils in their transition into high school and then all the way through to the start of Year 8.

Over the next few months, I will be contacting each Primary School and meeting, where possible, with Year 6 teachers so that I can get to know your child and their needs. I will also ask Year 6 Primary teachers to indicate friendship groups to help me create the new Form Groups ready for September. Please note that Form Group allocations will be emailed out in June, before our Intake Days.

## **Year 6 INTAKE DAYS – WEDNESDAY 28<sup>th</sup> AND THURSDAY 29<sup>th</sup> June**

There will be two days of induction in the Summer term, when your child will be invited to be part of the school to sample the school day, to meet their form group and if possible, their Form Tutor.

Our intake days are scheduled for **Wednesday 28<sup>th</sup> and Thursday 29<sup>th</sup> June**. Your child should arrive from 8.30am at Main Reception and go into the Hall, where they will meet their Form Tutors and myself, before beginning a day of lessons.

Your child will need the following:

- Bottle of water
- Snack for break time
- A packed lunch
- Stationery (Pen, pencil, and ruler)
- Pupils will be required to wear their Primary School uniform

School will end at **3:20pm** and pupils will be dismissed through the Main Reception. If they are catching a bus home, they will be escorted to the bus stop.

## **NEW INTAKE EVENING for Parent/ Carers**

We will also be inviting all parents and carers to a Parent/ Carer Intake Evening: a chance to meet key staff and learn about the Academy's policies and how we will work with parents and carers.

We will write to you in later in the year to outline dates and times.

### **Website**

I also wanted to make you aware of some of the transition activities and information on our school website.

- Map and pictures of the building
- Welcome video
- FAQ page
- 'Have a go' activities
- SEN information and videos
- Letter from our current Year 7 students to Year 6 students
- Narrated taster lessons
- Parent/Carer full handbook

We are very excited to welcome you to Shavington Academy and look forward to working with you over the next phase of your child's journey with us.

Yours faithfully,

Miss J Hughes and the Shavington Staff



Transition Coordinator  
Pastoral Leader for Year 7