

Dear Parent/Guardian,

I hope that you are all well and staying safe in this unprecedented time. We are finding things very strange here too and very much look forward to establishing some form of safe normality in the near future.

Whilst remaining in this 'lockdown' period we have no way of inviting you along to the Academy to launch our Year 9 Options process. However, to try to begin planning for your child's transition into Year 10 we do need to run the process at this time. I am sending you the Options Booklet attached to this letter and the PowerPoint presentation that will provide a step by step guide to your choices.

Should you require any further information, subject specific or about the process in general then please can they be directed to the following e-mail address [year9options@shavington.academy](mailto:year9options@shavington.academy) and we will ensure that the relevant person can answer the query as soon as possible.

Once you have made your decisions, please use the link below to complete your submission by filling out this short form.

<https://forms.office.com/Pages/ResponsePage.aspx?id=ssTo2r4mE6r6bD4-hkXo0FARiMJdZ5OsNQXGxhg2FtUNjhBTFRFQUpSOTICS1g1SIBKMVNTWVvK5MC4u>

The deadline for all Option Choices is Tuesday 9<sup>th</sup> June 2020.

Yours sincerely,

Stuart Donald

Deputy Headteacher

Shavington Academy