

## Year 10 Work Experience



Self-Placement forms are issued to pupils in September, together with a letter outlining the WEX programme. Students are also reminded about the importance of securing a placement during assemblies and tutor times, where the application process is outlined and the benefits of Work Experience are emphasised. Work Experience is for one week only.

Further copies of the self-placement form and initial letter, as well as details of previous placement providers, can be found on our website using the link below. All students undertaking Work Experience are requested to complete the form and return it to Mrs Prince, Careers & Guidance Manager. Your child needs to arrange their own transport to work, therefore they need to make realistic choices of areas to which they can travel – out of area placements are only authorised in exceptional circumstances.

Students are encouraged to arrange their own placement, as they have been found to be more specific to the individual's needs. This is particularly relevant to the following areas; Accounts, Architects, IT/Graphics, Legal, Media/Journalism, Medical, Scientific and Vets. Many of these placements are in high demand and employers may only be able to accommodate one or two students per year. Therefore the earlier your child applies for WEX in these fields, the better chance that they have of securing a placement.

For students who wish to apply for Emergency Services or Bentley Motors, where opportunities for work experience may take place at different times of the year, please check their website for the application process - this must be done directly with them. If the week does not coincide with ours, you will need to speak with Mrs Prince before applying, as pupils are still required to secure a placement during our WEX.

***Work Experience for Year 10 students will take place from Monday 19<sup>th</sup> to Friday 23<sup>rd</sup> June 2017***

## **Information for Parents**

Please click on the links below for information:

School Letter	<a href="http://www.shavington.academy/images/Parents/Downloads/SHS_Parent_Letter.pdf">http://www.shavington.academy/images/Parents/Downloads/SHS_Parent_Letter.pdf</a>
Self-Placement form	<a href="http://www.shavington.academy/images/Parents/Downloads/SHS_Self_Placement_Form.pdf">http://www.shavington.academy/images/Parents/Downloads/SHS_Self_Placement_Form.pdf</a>
Previous providers	<a href="http://www.shavington.academy/images/Parents/Downloads/SHS_WEXProviders.pdf">http://www.shavington.academy/images/Parents/Downloads/SHS_WEXProviders.pdf</a>

For further information please contact Mrs Prince on **01270 685111** or email [kprince@shavington.academy](mailto:kprince@shavington.academy)